

# **Information Request List**

Embedded Generation Investment Programme (EGIP)



#### A. GENERAL

Detailed Project Information Memorandum (PIM)

#### **B. PROJECT DETAILS**

- Project Description
- Project Locations
- Technology
- Power Purchase Agreement/Off take Arrangement
- Project Sponsors
- EPC Contractor
- O&M Contractor
- Grid Connection

#### C. TECHNICAL

Preliminary Technical Advisor Report including the review/assessment of the following (amongst others):

- Detailed description/ report on the proposed technical solution for the Project (including the proposed construction program/ timeline).
- Track record of similar projects that the Operator, EPC contractor and any other contractors have implemented, including the following details: a. Brief project description.
  - 1) Project size in ZAR and capacity.
  - 2) Role in the project.
  - 3) Project location.
  - 4) Duration of project/contract.
  - 5) Current project status (e.g. in operation etc.).
- Copies of any studies conducted for the purpose of the Project.
- Profiles of equipment suppliers.
- EPC and O&M heads of terms including details of performance guarantees for the construction and operation of the facility (including delay and performance guarantees).
- Site assessment and plant design.
- Key technical financial model assumptions.
- Status of permits and licenses.

#### D. INSTITUTIONAL

- Project Structure including the following:
  - 1) Profiles of all the shareholders of the project company, including their annual financial statements (3 years).
  - 2) Profiles of the construction companies, operations company and other contractors, including their financial statements (3 years).
  - 3) See through analysis for ALL project shareholders in the project structure to the ultimate shareholders (beneficiaries), including BBBEE certificates (where applicable)



- Details of the sponsors' project team and advisors, including their experience and track record.
- Details of the project plan, including timelines.
- KYC Information (see attached list of information required in Annexure 1).

## E. FINANCIAL

- Detailed Project Finance financial model, including detailed cash waterfall, with the capability to run sensitivity analysis and break-even tests.
- Key technical financial model assumptions including a detailed breakdown of construction costs, contingencies, development costs, operating cost, maintenance cycles, maintenance cost, maintenance reserves and decommission costs etc.
- Senior and Mezzanine Debt Terms and Conditions (negotiated with other lenders).

#### F. LEGAL

Preliminary Lenders Legal Advisor Report including the review/assessment of the following (amongst others):

- Draft major project agreements including the Power Purchase Agreement and Concession/Implementation Agreement
- 2. EPC and O&M heads of terms
- 3. Licenses, permits, approvals and consents required and current status of each.
- 4. Land availability/purchase agreement (s)

#### G. ENVIRONMENTAL & SOCIAL

- 1. Social & economic development proposal (including local content, job creation (direct & indirect, local ownership, enterprise development, employment equity).
- 2. Community development programmes.
- 3. EIA report and record of decision from the relevant environmental authority.
- 4. Environmental management plan (EMP) and Resettlement Action Plan (if applicable)



## **ANNEXURE 1: FICA/KYC DOCUMENTATION CHECKLIST:**

1.	NDIVIDUALS
Clie	nt Name:
Ver	ification of Identity
	Identity document; or
	A valid passport
lder	ntification documents must be certified
Cor	firmation of Residential Address
	A document reflecting the name, surname and the residential address of the individual
San	ction Screenings
	Verified against the sanction lists and a copy of the screening results obtained



### 2. SOUTH AFRICAN COMPANIES - UNLISTED

Project/Client Name:		
Veri	fication of Documents of Registration	
	Certificate of incorporation (CM1 / CM3 / CoR14.3); and	
	Change of name of company, if applicable (CM9); and	
	Notice of registered office and postal address (CM22 / CoR21); and	
	List of current directors (CM29 / CoR20.1 / CoR39); and	
	Resolution / mandate authorizing the authorized / mandated official(s).	
Veri	fication of Identity	
	All directors; and	
	The manager of the company; and	
	The authorised/mandated official(s)	
Iden	tification documents <u>must</u> be certified	
Con	firmation of Address	
	A document reflecting the trade name and business address of the company; and	
	The manager of the company; and	
	The authorised/mandated official(s)	
Ultir	mate Beneficial Owners ("UBO's")	
	Ownership and Control Structure Declaration; and	
	Verification of identity of all UBO's	
San	ction Screenings	
	The company; and	
	All directors; and	
	The manager; and	
	The authorized/mandated official(s); and	
	All UBO's	



## 3. SOUTH AFRICAN COMPANIES - LISTED

Project/Client Name:				
Verification of Documents of Registration				
	Certificate of incorporation (CM1 / CM3 / CoR14.3); and			
	Change of name of company, if applicable (CM9); and			
	Notice of registered office and postal address (CM22 / CoR21); and			
	List of current directors (CM29 / CoR20.1 / CoR39); and			
	Resolution / mandate authorizing the authorized / mandated official(s)			
Ultimate Beneficial Owners ("UBO's")				
	Ownership and Control Structure Declaration; and			
	Verification of UBO's (25% or more)			
San	ction Screenings			
	The company; and			
	All directors; and			
	Authorised / mandated officials; and			
	UBO's (25% or more)			



# 4. FOREIGN COMPANIES

Project/Client Name:		
Verification of Documents of Incorporation		
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Official document of incorporation for the company in the country of incorporation; and		
□ List of current directors; and		
□ Resolution / mandate authorizing the authorized / mandated official(s)		
Verification of Identity		
☐ All directors; and		
☐ The manager of the company; and		
☐ The authorised/mandated official(s)		
Identification documents <u>must</u> be certified		
Confirmation of Address		
$\hfill \square$ A document reflecting the trade name and business address of the company; and		
☐ The manager of the company; and		
☐ The authorised/mandated official(s)		
Ultimate Beneficial Owners ("UBO's")		
□ Ownership and Control Structure Declaration; and		
□ Verification of UBO's (Unlisted = all, Listed = 25% or more)		
Sanction Screenings		
☐ The company; and		
□ All directors; and		
☐ The manager; and		
☐ The authorized/mandated official(s); and		
□ UBO's		



# 5. TRUSTS

Project/Client Name:				
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Veri	Verification of Documents of Registration			
	Trust deed; and			
	Letter of authority; and			
	Resolution / mandate authorizing the authorized / mandated official(s)			
Veri	fication of Identity (Identification documents must be certified)			
	All trustees; and			
	Beneficiaries; and			
	Founder; and			
	Authorised / mandated official(s)			
Con	firmation of Address			
	The trust; and			
	All trustees; and			
	Authorised / mandated official(s); and			
	Beneficiaries; and			
	Founder			
Ultii	mate Beneficial Owners ("UBO's")			
	Ownership and Control Structure Declaration; and			
	Verification of identity of all UBO's			
San	ction Screenings			
	The trust; and			
	All trustees; and			
	The beneficiaries; and			
	The founder; and			
	The authorized / mandated official(s)			



## 6. OTHER

Associations, Partnerships, Close Corporations, SA and/or Foreign Organs of State, Sovereigns, Unregulated Funds

Proj	ect/Client Name:
Veri	fication of Documents of Registration
	Constitution / Founding documents / Signed mandate / Partnership Agreement; and
	List of members / partners / department head / director general; and
	Resolution / mandate authorizing the authorized / mandated official(s)
Veri	fication of Identity
	Authorised / mandated official(s); and
	All members / all partners / director general / head of department
Iden	tification documents <u>must</u> be certified
Con	firmation of Address
	The entity; and
	Authorised / mandated official(s)
Ultir	mate Beneficial Owners ("UBO's")
	Ownership and Control Structure Declaration; and
	Verification of identity of all UBO's (not applicable to SA and/or Foreign Organs of State
	Unregulated Funds)
San	ction Screenings
	The entity; and
	All members / all partners / director general / head of department; and
	Authorised / mandated official(s)