

Standard Forms to be completed and submitted with the bids

FORM TECH-1

Service Provider's Organization and Experience

Form TECH-1: a brief description of the Service Provider's organization and an outline of the recent experience of the Service Provider that is most relevant to the assignment. In the case of a joint venture or subcontract arrangement, information on similar assignments shall be provided for each partner or Subcontractor.

A - Service Provider's Organization

{1. Provide here a brief description of the background and organization of your company, and – in case of a joint venture or subcontract arrangement – of each company who will be involved in delivering the Services.}

Form Tech 1 - The service provider is required to provide specific details of their project experience that is **most** relevant to the assignment.

For each project reference, the outline should indicate, the duration of the assignment (start & end dates), the contract (appointed) amount, the amount paid to the Service Provider), and the Service Provider's role / involvement. (Kindly note that the WPO reserves the right to contact the references provided)

List of project references (up to 10 Projects)

No.	Project Name	Sector	Duration (Start & end dates)	Assignment name/& brief description of main deliverables/outputs	Name of Client & Country of Assignment	Client Key Contact person and Contact details	Approx. Contract value (<i>in ZAR</i>) Amount paid to your firm	Approx. Transaction value (<i>in ZAR</i>)	Role on the Assignment	Specific Relevance of Assignment for the WPO
1										
2		{e.g., Sanitation, water, etc}	{e.g., Jan.2015– Apr.2016}	{e.g., "Improvement quality of.....": designed master plan for rationalization of; }	{e.g., Ministry of....., country}	Name: Number: Email:	{e.g., ZAR....}		{e.g., Lead partner in a JV A&B&C}	
3										
4										

FORM TECH- 2

Key Resources Project Experience & References

Form Tech 2- The following key resources are required to provide specific details of their respective project experience that is **most** relevant to the assignment:

- Technical Specialist
- Financial Specialist
- Financial Structuring / PPP Specialist, and
- Legal Specialist

For each project reference, the outline should indicate, the duration of the assignment (start & end dates), the contract (appointed amount, the amount paid to the Service Provider), and the key resource's specific role / involvement. (Kindly note that the WPO reserves the right to contact the references provided)

Resource: {eg. Technical Specialist}

Name of Key Resource: _____

No.	Project Name	Sector	Duration (Start & end dates)	Assignment name/& brief description of main deliverables/outputs	Name of Client & Country of Assignment	Client Key Contact person and Contact details	Approx. Contract value (in ZAR)/Amount paid to your firm	Approx. Transaction value (in ZAR)	Resource's specific role in the Assignment with details	Specific relevance of resources role for this assignment
1										

2		{e.g., Sanitation, water, etc}	{e.g., Jan.2015–Apr.2016}	{e.g., “Improvement quality of.....”: designed master plan for rationalization of ..}	{e.g., Ministry of, country}	Name: Number: Email:	{e.g., ZAR....}		{e.g., Team leader, financial model, cost estimate, project management (etc)}	
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FORM TECH- 3

CURRICULUM VITAE (CV)

Position Title and No.	{e.g., Technical Specialist}
Name of Expert:	{Insert full name}
Date of Birth:	{day/month/year}
Country of Citizenship / Residence	

Education: {List college / university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates (start & end), name of employing organization, titles of positions held, specific activities performed and location of the assignment and contact information of previous clients and employing organization(s) who can be contacted for references. **Past employment that is not relevant to the assignment does not need to be included.**}

No of years and Period	Employing organization your title/position and location of the project. Contact information for references	Does experience relate to NSS and the water & sanitation sector (Yes/No), if Yes specify the duration undertaking activities related to the assignment?	Detailed summary of activities performed, responsibilities and achievements relevant to the Assignment including precise role undertaken
[e.g., May 2020-present]	[e.g., Ministry of, advisor/consultant to... For references: Tel...../e-mail.....; Mr. B, deputy minister]		

Membership in Professional Associations (and equivalent SA institution) and Publications:

Availability to work on the assignment: _____
