

Date: 19 August 2025
Email: ZiphoSCM@dbsa.org

Enquiries: Zipho Moselakgomo

Tender Number: RFR/TFM/2024/EXPAND

Tender Description:

Expansion of the Established Framework of specialized Total Facilities
Management Firms

ADDENDUM NO. 01

**AMENDMENT TO THE TENDER DOCUMENT:
THESE CLARIFICATIONS MUST BE READ TO FORM PART OF THE TENDER.**

1. Bid Enquiries and Responses

The responses to queries raised by bidders has been provided as Annexure A to this addendum-bidders are requested to go through all responses.

2. Extension of Tender closing date

The tender has been extended to close on the **01 September 2025 @23:55pm**-all bidders who have sent a request for the link will receive the link for submission by close of business 22 August 2025.

Best Regards,



Zipho Moselakgomo
Procurement Specialist
Supply Chain Management



M Janse van Rensburg (Interim Board Chairman),
P Nqeto (Board Deputy Chairman)

B Mosako* (Chief Executive), K Brown, B Hore, D Lerutla, MP Matji,
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ANNEXURE A

No.	QUESTION	RESPONSE
1	<p>Responsiveness criteria 1.B on Page 18 talk to adherence to the Standard Condition of the Tender as required. Where does one make a record or acceptance of these conditions? Is there a template. What must we submit to prove acceptance. Which pages in the tender document contains these conditions.</p>	<p>Standard conditions refer to all conditions contained in the tender document e,g Additional conditions of tender etc-acceptance is through sign off on all the forms in the tender document.</p>



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2	<p>Criteria 2.2 requires the bidder to have a TFM Lead who is an electrical engineer and still have experience in Mechanical, Structural and OHS disciplines. The challenge in the market is that the 3 x disciplines are regulated separately and you need to have specific qualifications and professional registration for the specific discipline. Therefore, this is a rare occurrence in the market. We recommend that this requirement be amended to only limit the experience to the type of engineer requested</p>	<p>In this case, the TFM Lead/Director must have an Electrical Engineer and professionally registered. The CV attached for the TFM Lead/Director must demonstrate experience in the FM industry and not necessarily acquire Mechanical, Structural and OHS as these are separately regulated.</p>
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3	Criteria 4 requires the bidder to prove that we have used the Technology and MIS at Client site. To score the points, can this not be read in conjunction/ with reference letters referred to in criteria 1. Surely, we would have used the MIS for those clients.	You are specifically required to request your clients to provide references on the use of the Technology & MIS that is applied on them and it must be aligned and submitted under criteria 4 even if it had been specified under criteria 1.
4	Responsiveness criteria 1 A -what is required to prove that we attended the compulsory briefing since this was via Microsoft Teams	Bidders who attended the briefing were required to input their Company details on the chat box and that is proof of attendance.



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5	<p>a. May you kindly advise on the Local Declaration Forms, are they applicable at this stage?</p> <p>b. On the TFM Lead, is his or her SAFMA certificate add to the functional score or it's enough when we have the company's SAFMA.</p>	<p>B) For the TFM Lead/Director, to maximise your score you are therefore required to ensure he/she acquires valid SAFMA certificate and not registration confirmation.</p>
6	<p>Is the QS expected to advise on procurement strategies for subcontractors under each Task Order?</p>	<p>Once a task order is issued, procurement strategy for subcontractors can be a joint exercise/discussion between the DBSA and the appointed service provider.</p>



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7	We would like to confirm the SAFMA registration requirement for this tender. Specifically, can we submit the company's SAFMA certificate which covers individuals as part of our submission, or is it necessary for technical lead to be individually registered with SAFMA?	You are required to submit a valid SAFMA registration certificate for the organisation as well as for the individual member of the team such as the TFM Lead/Director for maximum points under functionality.
8	<p>1. If we are bidding as a Joint Venture and already possess the required documents (NCCA & PSIRA), are we still required to subcontract for Security and Cleaning services?</p> <p>2. Regarding Company Experience – should we provide three references for TFM as a whole, or three separate references for each individual service?</p>	<p>1. Not necessarily as you have acquired the documents such as NCCA and PSIRA meaning you are then experienced to offer these services and not subcontract. Please ensure you submit these certificates with your submission</p> <p>2. 3 different references are required for TFM as a whole</p>



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9	Project delivery team on part 1 of 3 page 20 of 86 and the one at part 2 of 3 page 81 of 86: are we supposed to add 8 delivery member team on page 81 of 86 as on the attached picture	On the project delivery team, you are to provide an organisation structure which is made out of TFM Lead/Director followed by Tech Lead, OHS support and support services.
10	Are active projects considered as part of the experience?	We require contracts that have been completed as specified on the tender. An active contract that is not completed will unfortunately not qualify.
11	With regards to the Municipality account, we had a huge pipe burst underground which resulted to the huge amount of money owed to the municipality. After the fault was detected we approached the Municipality to make an arrangement and we were granted to pay the amount over a period of 5 years and we don't have any arrears except the huge debt. Will that	In this case, you will be required to attach a letter from the municipality confirming the incident of a pipe burst which has resulted in the account discrepancy and indicate the payment terms.



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	not affect us and end up being disqualified or do I need to get a letter from them stating that we don't have any arrears.	
12	A company responding to this tender, is not allowed to have common directors with another company bidding for this same tender" and if so, they will be disqualified. Our understanding is that this is a matter of disclosure of association in terms of SBD 4. – clause 2.1.1. (Declaration of Interest). Kindly the DBSA formal position in this regard and refer us to the relevant section in the tender document.	The requirement do declare as part of SBD4 does not disqualify a bidder -the qualification on page 14-16 of the tender document is a disqualifier and this is to ensure a director does not benefit from 2 entities if both are approved to be on the framework.



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13	<p>1. On page 11 of the tender document, it states that at least 30% should be subcontracted to an SMME. However, pages 67 and 70 specify that only 25% should be subcontracted. Please clarify this part.</p> <p>2. According to page 16, the entity must be registered as a joint venture - Can we Submit an Incorporated JV with a Consolidated B-BBEE Certificate, and upon award, the JV will be registered as an Entity?</p> <p>3. Subcontractors: should we submit information for each province's companies that we plan to subcontract now, or can we submit it after award?</p> <p>4. Returnable Documents, should this be packed in a separate/ different file?</p> <p>5. Our reference letters are for contracts which are still in progress but value of work executed exceeds the R75m with over ten years in duration Can these reference be acceptable?</p>	<p>1. Page 11 indicates the minimum subcontracting value required pages 67 and 70 indicate that bidders cannot subcontract more than 25% to a bidder with a lesser BBBEE level than them therefore bidders are sensitised that for the 30% subcontracting required they will need to ensure that the entities they subcontract to have an equal or better BBBEE level.</p> <p>2) Page 16 just means that the JV must be incorporated.</p> <p>3) The only subcontracting information required at tender stage is the NCCA/BEECA and PSIRA subcontracting information if applicable.</p> <p>4) Yes returnable should be packaged in a separate file/folder.</p> <p>5) Only completed projects will be accepted and evaluated.</p>
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FRAMEWORK OF SPECIALIZED TOTAL FACILITIES MANAGEMENT FIRMS

ACKNOWLEDGEMENT OF RECEIPT OF: Tender Number: RFR/TFM/2024/EXPAND

AMENDMENT TO THE TENDER DOCUMENT:
THESE CLARIFICATIONS MUST BE READ TO FORM PART OF TENDER NO.

I (Name)..... hereby acknowledge the existence of
addendum No 01 on behalf of (Company Name)

.....

Signature.

Date



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