

28 NOVEMBER 2025

TO WHOM IT MAY CONCERN

RE: PANEL OF LAW FIRMS ADVERTISEMENT

The DBSA wishes to inform all interested law firms as indicated in the published bid documents, that ONLY electronic submissions will be accepted.

A virtual non-compulsory briefing session meeting is scheduled for <u>Wednesday</u>, 10 <u>December 2025</u> at 10:00am, use the link provided on the cover of the RFR document in order to register to be able to join the meeting.

We request interested law firms to request the submission link closer to the closing date of <u>Tuesday</u>, <u>13</u> <u>January 2026</u>, as the link, once issued, is valid for 30 days. Once the submission link expires, you will not be able to utilise it to submit. We are happy to re-issue submission links should this occur, however, to assist us in managing this process we would appreciate if submission links are requested closer to the closing date.

All queries will be addressed via email and will also be uploaded on both the DBSA website and E-tender portal to be accessed by all interested bidders.

For any queries and or enquires feel free to address via email for the attention of David Nyaku davidscm@dbsa.org

No telephonic enquiries or queries will be attended to.

Kind regards

DocuSigned by:

David Mya/101-12-2025

David Nyaku

Procurement Specialist

OneDrive Submission Process



STEP 1 Request the link via email



STEP 2 Receive secure OneDrive link Valid for 30 days



STEP 3
Upload
documents



STEP 4 Check compliance