

Date: 25 March 2026
Email: iddprocurement@dbsa.org

Enquiries: David Nyaku

Tender Number: RFR/BE/PSP/2026
Tender Description: ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS FOR A PERIOD OF FIVE YEARS

ADDENDUM NO. 02

AMENDMENT TO THE TENDER DOCUMENT: THESE CLARIFICATIONS MUST BE READ TO FORM PART OF THE TENDER.

1. General Statement of the Intent

- a. This tender does not aim to appoint any specific category or discipline, nor does it seek tenderers to submit specific resources or similar
- b. This tender does not seek to appoint JV's - see Tender pg. 4, but seek to appoint built environment professional service providers who has experience in multi-discipline projects, either in its own capacity, or as a JV/ Consortium/ Partnership/ Lead Consultant in previous projects - as long as such can be evidenced with the information required in the tender.
- c. Bidders need to adhere to all tender conditions and evaluation criteria, in view of submission and assessment requirements.
- d. Only those bidders who are successful in this tender process and subsequently added to the panel, will be required to provide any service-related disciplines as defined in that relevant tender process. The method of such service/ resource sourcing remains the responsibility of the bidder, as long as the bidding entity remains exactly as per panel appointment (in other words you cannot then submit a bid as a different entity).

2. Functional Criteria (iii) and (iv)

- a. The score breakdown of these criteria follows a logical score order of 0,1,2,3,4,5. Any numerical order error's within these two criteria sets, therefore follow the order of 0,1,2,3,4,5 and will be applied accordingly.

3. Clarifications

- a. The table provided on the next page, provides a detailed response to the points of enquiry received from tenderers – the DBSA aims to respond to all other enquiries received post this list – kindly remain updated to all Addenda published, as not to duplicate enquiries.

Signed:

David Nyaku
Procurement Specialist
Supply Chain Management



D Makhura (Board Chairman),
P Nqeto (Board Deputy Chairman)

B Mosako* (Chief Executive), K Brown, B Hore, D Lerutla, MP Matji,
Z Mbele*, L Milne, D Moephuli, J Muthige, C Naidoo, J Netshitenzhe,
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Questions and Answers with regards to Clarifications as per above point 3 above – the numbering below is a continuation from the previous Addendum.

No	Enquiry	DBSA Response
27	<p>With reference to the above-mentioned tender, we kindly request clarification regarding the scope of the listed disciplines. Specifically, could you please confirm whether all the listed disciplines are required to be provided by a single company, or if bidders may select the specific discipline(s) they wish to tender for?</p> <p>Furthermore, kindly advise whether we are required to submit project experience demonstrating multi-disciplinary services, or if it would be acceptable to submit project experience relevant only to the specific discipline(s) for which we are bidding</p>	<p>Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.</p>
28	<p>We noted that the Traffic Engineer discipline appears twice (No. 16 and No. 22) in the list of disciplines. Kindly confirm whether this is intentional or if one of the entries should refer to a different discipline</p>	<p>The duplication is an error, but has no bearing on the tender conditions. The information under this section is merely to sensitise bidders of what can be required from those entities, who are appointed to the panel.</p>
	<p>The document states that a formal client reference letter must be submitted using the template provided in Annexure A. However, we were unable to locate Annexure A in the tender document. Kindly advise where this annexure can be found or provide the correct template.</p>	<p>Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.</p>
29	<ol style="list-style-type: none"> 1. Is the submitting Entity allowed to choose the Discipline/s they intend to bid for? 2. Is DBSA going to evaluate all Disciplines listed on pages 5-7 of the Tender Document? Or the submitting Entity can submit only the Core Disciplines for evaluation purposes (without Specialist Consultants, ie, Geotech, Town Planning, and so forth) 3. The Resources Experience is not stipulated in the Tender Document except for the one for the Social Facilitator. What years of experience should Resources have to qualify for this Panel? Are the years of experience based on Postgraduation or Post Pr. Registration? 4. Is the utilization of one Resource for multiple Disciplines qualified for allowed? 5. Is the registration of the Social Facilitator with the South African Council for the Social Service Professions (SACSSP) compulsory, as this refers to “Social Workers” 	<ol style="list-style-type: none"> 1. Refer to the answer under question #33. 2. Refer to the answer under question #33. 3. Refer to the answer under question #33. 4. Refer to the answer under question #33. 5. This will be determined at point of formal tender post panel establishment. The information under this section is merely to sensitise bidders of what can be required from those entities, who are appointed to the panel.



30	With regards to the attached tender, kindly could you please advise if it is possible for a company to bid as a single discipline or two disciplines, or if the tender requires submission as a full professional team.	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.
31	1. You are requesting 23 Disciplines in this panel are must we provide for all 23 or can we select our disciplines? 2. How many professionals are you requiring per discipline?	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.
32	Question: UIF has been disabled for UIF registration, is it possible to review the UIF purpose for this tender?	This tender does not seek a tenderer to submit proof of UIF. Refer to the detailed wording under Returnable 10.13. UIF will be a requirement for the entities at specific tender stage, for those approved to be on the panel.
33	We kindly request clarification regarding the professional team requirements outlined under Clause 4.4 (page 5 of 42) of the tender document. Specifically, we would like to confirm whether it is mandatory for an organisation to have all the listed disciplines /professionals in-house, or whether it is permissible to engage sub-consultants or enter into a Joint Venture (JV) to fulfil these requirements.	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on. This Panel does not seek to appoint JV's - see Tender pg. 4, but seek to appoint built environment professional service providers who have the required experience and meet the functional criteria as stipulated. Bidders need to adhere to all tender conditions and evaluation criteria, in view of submission and assessment requirements. Any bidder who is added to the panel upon successful evaluation, will be required to source any service-related discipline defined in the relevant tender process. The method of sourcing remains the responsibility of the bidder, as long as the bidding entity remains exactly as per panel appointment (in other words you cannot tender as a different entity).
34	My question regarding the above tender is do we need to have all 23 disciplines under our employ?	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.
35	Please clarify if individual companies can tender or its multi disciplinary companies only for example we are a Health and safety company and social facilitation .	This Panel does not seek Social Facilitators as bidding entities, but seek to appoint built environment professional service providers who have the required experience and meet the functional criteria as stipulated.



36	is the ISO:9001 certificate a mandate requirement even if we have a in house quality management system?	The tender stipulates that "The Tenderer need to submit its 1) HSE Policy, 2) OHS Act-aligned Safety Plan, 3) Environmental compliance (NEMA/EMPr) and 4) ISO 9001 Quality Management Processes <u>as a minimum</u> ."
37	We were seeking clarity on whether you intend to appoint a full team (including a QS, CPM, etc.) to the panel, or if companies are permitted to submit bids based on their specific areas of specialisation?	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on. Refer also to the answer to Question #33.
38	can you kindly clarify, when submitting for this tender – (RFR/BE/PSP/2026), do we submit as individual firms or do we submit as a consortium or joint venture?	Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on. Refer also to the answer to Question #33.
39	Section 10.13 requires the submission of a UIF Registration certificate: 1. Please note that all the links to apply for the certificate on the Department of Labour website have been suspended and the above communication have been issued in this regard. 2. Clarity is requested on the way forward as this is required for the appointment of	This tender does not seek a tenderer to submit proof of UIF. Refer to the detailed wording under Returnable 10.13. UIF will be a requirement for the entities at specific tender stage, for those approved to be on the panel. The relevant tender in future, allows for other evidence of UIF registration.
40	Please could we receive clarity with regards to the following queries: • As per the functionality criteria – Past client performance There is a requirement that the DBSA generated reference letter provided (attached as Annexure A) MUST be utilised as the format. This annexure is not attached to this document, can this be provided to us. Alternatively please advise if a reference letter on a clients letterhead would meet this requirement?	Refer to Addendum 01 as published



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41	<p>1. My understanding is that a joint venture/consortium is not required at this stage. If I am submitting as a quantity surveying company, I should only submit for quantity surveying services, and my reference letters must demonstrate experience on multi-disciplinary projects. Please confirm if this correct.</p> <p>2. If my company offers both quantity surveying and project management services, may I submit for both services under the same application, or should these be submitted separately?</p>	<p>Refer to Addendum 01 as published – The tender does not require disciplines to be tendered on.</p> <p>Refer also to the answer to Question #33.</p> <p>If a Built Environment Professional Service Provider (irrespective of its main service category), can evidence the requirements as per tender, it can submit a bid.</p>
42	<p>1. Page 5 – The various disciplines, must we tender for the full list or just specific disciplines. Do we need both Pr Tech Eng & Pr Eng or 1 of the 2.</p> <p>2. Does multi-disciplinary company submit 1 tender for all tenders or must we submit individual tenders per discipline.</p> <p>3. Page 13 – refers to Tenderer must submit proof per tender and may not refer to another submission. Please advise on this.</p> <p>4. Page 14 – refers to “THE DBSA generated reference letter provided (attached as Annexure A) must be utilized as the format. Please advise on annexure A</p>	<p>1. Refer to the answer under question #33.</p> <p>2. Refer to the answer under question #33.</p> <p>3. Bidders may not make reference to evidence, in another, or different bid.</p> <p>4. Refer to the published Addendum 01.</p>
43	<p>Can you please advise if bidders can select which services to bid for or must it be a consortium delivering all the prescribe PSPs below?</p>	<p>Refer to the answer under question #33.</p>
44	<p>Could you please advise whether we can submit a tender for the Quantity Surveyor only? If so, we would like to start compiling the tender documents. We didn't get clarity at the briefing session</p>	<p>Refer to the answer under question #33.</p> <p>Please also refer to the published addendum 01.</p>
45	<p>Question 1: Is it mandatory for an individual entity to submit across all disciplines, or can we submit specifically for Civil, Structural, and Construction Project Management? Additionally, where should we indicate the disciplines we intend to submit for?</p> <p>Question 2: How many key support personnel should be submitted per discipline? Alternatively, is it sufficient to submit only the company director, provided they are professionally registered with the relevant council?</p>	<p>Refer to the answer under question #33.</p>
46	<p>Kindly advise if we can tender for disciplines that we have</p>	<p>Refer to the answer under question #33.</p>



47	We fall under the discipline of Environmental Specialist; I would like to clarify if we may submit the above-mentioned tender for the Environmental assessment component of your multi-disciplinary infrastructure projects as a single discipline. If so , can you provide some guidance on the evaluation criteria and the functionality.	Refer to the answer under question #33.
48	1. Are you looking for a multi-disciplinary team or can we tender only for 1 discipline i.e. Quantity Surveying 2. If we are tendering for Quantity Surveying only, should we only provide project experience where we were involved in a Multi-disciplinary team or are you accepting other project experience i.e. QS services only 3. The upload link in the tender does not work, please can you provide this via email. It says we are not part of DBSA database.	1. Refer to the answer under question #33. 2. Refer to the answer under question #33. 3. Refer to the published Addendum 01 which provides the updated link.
49	Kindly clarify whether it is compulsory for the bidding entity to be MULTI-DISCIPLINARY	No, it is not. Refer to the answer under question #33.
50	Are we allowed to submit for the property valuations category only?	There is no category to submit for. Refer to the answer under question #33.
51	Must we submit for all the Disciplines or can we only choose certain disciplines?	There is no discipline to submit for. Refer to the answer under question #33.
52	We would also appreciate clarification regarding multi-discipline submissions. How can we demonstrate prior collaboration with other disciplines if we were appointed only as the Quantity Surveying team, since appointment or reference letters typically only describe our specific role?	Considering the answer to question #33, this panel does not aim to appoint specific disciplines or categories, but a service provider who has experience in multi-discipline projects, either in its own capacity, or as a JV/ Consortium/ Partnership in previous projects - but must be able to evidence this with the information required in the tender.
53	1. Are we required to submit for all 23 disciplines? 2. If we do not submit the UIF registration certificate, will this result in disqualification?	1. Refer to the answer under question #33. 2. Refer to the answer under question #32.
54	May you also please provide clarity on whether the submission requires a consortium structure or if individual submissions will be accepted?	Please refer to tender page 4, clause 4.2, which stipulates that " <i>Joint Ventures/ Consortiums are not eligible to submit tenders, unless incorporated into a legal entity</i> ". Refer to the answer under question #33.



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55	<ul style="list-style-type: none"> • Please confirm if we can select the disciplines that we want to tender for? • Please advise if there is any pricing schedule required? 	<p>Refer to the answer under question #33. There is no pricing applicable, as this is only to establish a panel.</p>
56	<ol style="list-style-type: none"> 1. Can a firm submit a tender only for the structural, electrical and civil? 2. Multi-Disciplinary defined as the inclusion of at least 3 of the following services: Construction Project Management, Quantity Surveying, Engineering and Architecture – if a firm has reference letters stating that they provided multiple engineering services on a project as engineers – is this not acceptable? 3. Please advise on when Annexure A will be shared? 4. Can we get the briefing recording 	<ol style="list-style-type: none"> 1. Refer to the answer under question #33. 2. Definition as per tender remains. 3. Please refer to Addendum 01 as published. 4. Please refer to Addendum 01 as published - link will take you to YouTube



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ACKNOWLEDGEMENT OF RECEIPT OF: Tender Number: RFR/BE/PSP/2026

**AMENDMENT TO THE TENDER DOCUMENT:
THESE CLARIFICATIONS MUST BE READ TO FORM PART OF TENDER NO.**

I **(Name)**..... hereby acknowledge the existence of
addendum **No 02** on behalf of **(Company Name)**

.....

Signature.

Date

