



Tender No. RFR/BE/PSP/2026
ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS FOR A PERIOD OF FIVE YEARS

Date: 17 April 2026

Enquiries: David Nyaku

Email: iddprocurement@dbsa.org

Tender Number: RFR/BE/PSP/2026

Tender Description:
 ESTABLISHMENT OF A PANEL OF BUILT ENVIRONMENT PROFESSIONAL SERVICE PROVIDERS FOR A PERIOD OF FIVE YEARS

ADDENDUM NO. 05

**AMENDMENT TO THE TENDER DOCUMENT:
 THESE CLARIFICATIONS MUST BE READ TO FORM PART OF THE TENDER.**

1. General Statement of the Intent

- a. Bidders are advised to stop submitting link requests, after a request was already submitted. The tenderer specific bid submission links are being generated and issued to respective bidders, however due to the quantum of requests, this exercise is taking some time.

2. General Statement of the Intent

- a. Due to the significant volume of requests received for submission links, and the delay in the issuing of clarification responses, the DBSA has resolved to extend the tender closing date as follows:

Revised Closing Date: **04 May 2026**
 Closing Time: **23:55 (CAT)**
 Submission Method: **Via OneDrive link (as communicated to registered bidders)**

3. Functional Criteria

a. Criteria (ii) PAST CLIENT PERFORMANCE

The DBSA prefers the use of the DBSA generated reference letter template provided as Annexure A, in order to support accurate evaluation.

However, in light of the challenges bidders are facing, the DBSA will accept:

- Any historical client reference letters on Letterhead of Client and fully signed by the authorised individual.
- Such reference letters must articulate the similar content of the DBSA generated template, to allow for evaluation in line with the criteria and allow for verification via contact information.
- Multiple reference letters per project in order to cover tender criteria requirements, will be accepted, as long as the evidence is clearly packaged and linked to a specific criteria set.



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b. Criteria (iv) COMPLIANCE, HEALTH & SAFETY, AND RISK MANAGEMENT

The DBSA notes that some bidders may not have the *ISO 9001 certificate*. A Quality Management plan at minimum will therefore be accepted.

The same is applied for the *Environmental compliance (NEMA/EMPr)* requirement. A Generic Environmental Compliance/Management Plan will be accepted.

4. Clarifications

- a. The table provided on the next page (the numbering below is a continuation from the previous Addenda), provides a detailed response to the points of enquiry received from tenderers. Only a few questions remain and will be responded to by Monday 20 April 2026. No further questions may be submitted. Bidders are encouraged to regularly check the above platforms to ensure they are in possession of the latest tender information.
- b. Bidders are requested to monitor the following platforms for the official queries response document: DBSA Website: **www.dbsa.org** / eTender Portal: **www.etenders.gov.za**

Signed:

DocuSigned by:
David Nyaku
David Nyaku

**Procurement Specialist
Supply Chain Management**

ACKNOWLEDGEMENT OF RECEIPT OF: Tender Number: RFR/BE/PSP/2026

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I (Name)..... hereby acknowledge the existence of addendum **No 05** on behalf of (Company Name)

.....

Signature.

Date



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<p>58</p> <p>a. Is there a need to submit cv's as per page 5-7. b. Does a company get to select an area of speciality in the listed disciplines? c. Do we need to declare if a PSP was appointed by a contractor for a project which the Contractor was terminated with no fault of the PSP? d. If the company speciliazes in QS and PM, would it suffice to submit an appointment letter in which another company appointed them as a subconsultant, and the appointment letter for the contractor in the project? e. Is the DBSA not considering having a panel for different project categories (small, medium and large), table 13 is more favourable towards big companies that have executed large projects? Or is it possible to consider cumulative project value f. Table on page 15 is very subjective and has Ambiguity between score levels and missing a score for adequate (assumed 3) Are individual topics weighted? What is the measurable criteria in each category ? Does a minimum of 3 disciplines need to be covered for each 11 areas? g. With reference to Table 16, COMPLIANCE, HEALTH & SAFETY, AND RISK MANAGEMENT. What is required here? Submission of policies and ISO certificate or the submission of policies and certificates and a write up covering the four areas? is very subjective and has Ambiguity between score levels and missing a score for adequate (assumed 4) Are individual topics weighted? What is the measurable criteria in each category ? Does a minimum of 3 disciplines need to be covered for each 4 areas? How will the Environmental compliance (NEMA/EMPr) be measured for a QS consulting firm as an example? h. Table 16 TOOLS, SYSTEMS & ORGANISATIONAL CAPACITY What is required here? Submission of a write up covering the three areas and a proof of ownership of software ? Is the software mentioned the only ones required or any discipline specific?) Are individual topics weighted? What is the measurable criteria in each category ? Does a minimum of 3 disciplines need to be covered for each 4 areas or does a company state their area of speciality and state the software specific to them e.g would a qs firm be panalized for not having civil 3D.</p>	<p>a. No -Refer to the answer under question #103. b. N/A. Refer to the answer under question #103. c. No, unless there is a link to the non-performance, or the PSP received a default letter. d. Response available in next Addendum e. No. The criteria remain as published. f. Tenderers to demonstrate how a Multi-Disciplinary Infrastructure project will be managed once contracted. The Technical Methodology & Solution must describe how each of the activities 1-13 listed will be executed and managed. Thank you for raising the scoring error, the correction will be documented in the next Addendum. The scoring should follow the logic of 1-5. Ambiguity was rectified as per published Addendum. The criteria does not assess disciplines. g. Refer to Addendum #5 for amended allowance. Thank you for raising the scoring error, the correction will be documented in the next Addendum. The scoring should follow the logic of 1-5. Ambiguity was rectified as per published Addendum. The criteria is clear on what the min. required documents are and the allowance for additional supporting documents. Again, the criteria does not assess disciplines. W.r.t. the Environmental compliance (NEMA/EMPr) - Refer to Addendum #5 for amended allowance. h) The measurable criteria are clearly set-out in the score breakdown, which assesses the submission pack in line with he detailed wording provided. the weighed scores are as per packaged data/ information and the context of the submitted data/ information. The software Platforms are not limited to those</p>
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listed, as long as evidence of other software, serves the same purpose as those listed in the tender. A bidder will not be penalized for not having certain software, however the scoring applied, considers access to more than one platform, which will score more positively. Furthermore to this, the criteria articulates exactly what bidders are to do: "The Tenderer needs to submit a narrative document detailing all the above. This document must describe how each of the requirements bulleted above will be executed and managed. The projects submitted for Relevant Experience may be used and state which software was used for successful delivery of those projects. All software used by the company and referenced in this submission, must be accompanied by proof of Software Authorisation by the software provider, in the form of Proof of Renewal Letters or Authorisation Letters".



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The question that I have on the about mentioned subject is on relevant experience does it only apply to only completed projects for points allocation because let say we have two completed projects for multi-disciplinary where there is only us as multi-discipline we not working with other disciplines and 3 are currently on going can we add that and the appointment letter rather than the multi-discipline projects where we were working with other disciplines?

The tender specifically requires "successfully completed" projects.



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1. Tender Briefing Date (Page 2)

The tender briefing was scheduled for 17 March 2026 at 11:00.

However, this change was not clearly communicated, and I only became aware of it while registering to attend.

Kindly note that, going forward, it would be appreciated if any changes could be formally communicated in advance.

2. Tender Submission Link

As mentioned during the briefing, the tender submission link is currently not functioning.

Kindly advise when this issue will be resolved.

3. Organisational Capacity Requirements (23 Professionals)

I was expecting further clarification during the briefing regarding the required organisational structure.

a) Traffic Engineering Roles

- Item 16 (Page 6): Requires a Traffic Engineer with NQF Level 7 or higher in Civil or Transportation Engineering, registered with ECSA as a Professional Engineer or Technologist.
- Item 22 (Page 7): Requires Traffic Engineering Services with NQF Level 7 qualification and ECSA registration (Pr Eng / Pr Tech Eng).

Kindly clarify the distinction between these two items, as they appear to require similar qualifications and professional registration.

For context, the typical pathways are:

- Technologist route: National Diploma → BTech/BEngTech → experience → ECSA registration (Pr Tech Eng)
- Engineer route: BSc/BEng (Civil) → experience → ECSA registration (Pr Eng)

b) Health Facility Planner / Health Technologist (Item 9)

The tender requires a Health Facility Planner/Technologist with NQF Level 7 or higher, recognised by the Health Professions Council of South Africa or equivalent.

My concern is that HPCSA primarily regulates clinical and health professions (e.g. Environmental Health, Radiography, Physiotherapy, etc.), whereas a Health Facility Planner is typically a built-

1. n/a

2. Refer to Addendum 01 as published.

3a. The duplication of the discipline is an error and has no impact on the tender process. The resource list is merely a provisional view of potential future requirements. The exact resource requirements will be made available per project specific tender post panel establishment.

3b. The resource list is merely a provisional view of potential future requirements and has no impact on the tender process.. The exact resource requirements will be made available per project specific tender post panel establishment.

4. Refer to Addendum #5 for amended allowance.

5. Refer to Addendum #5 for amended allowance.

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environment professional responsible for planning and designing healthcare infrastructure. By definition, a Health Facility Planner is a professional who translates healthcare service requirements into functional, efficient, and compliant facility designs.

Kindly clarify:

- How should a Health Facility Planner be recognised by HPCSA?
- What form of proof is required (e.g. formal recognition, or letter)?

In the USA, they are affiliated to this body:

American Society for Health Care Engineering (ASHE) is a professional membership organization dedicated to optimizing the health care physical environment. It serves as the largest association of health care facility management professionals in the United States, supporting safety, efficiency, and sustainability across hospitals and related institutions.

In the rest of the world, International Federation of Healthcare Engineering (IFHE) is a global nonprofit organization that unites national associations and professionals involved in healthcare facility design, management, and engineering. It promotes international collaboration, knowledge exchange, and innovation to improve the planning, construction, and operation of healthcare buildings worldwide.

In South Africa, I don't think there is a body that regulates health Facility Planners.

4. ISO 9001 and Organisational Systems (Pages 16–17)

The tender requires submission of:

- HSE Policy
- OHS Act-aligned Safety Plan
- Environmental Compliance (NEMA/EMPr)
- ISO 9001 Quality Management Processes

However, on Page 17, scoring refers to ISO-aligned QMS and advanced digital systems.

Kindly clarify:

- Is a formal ISO 9001 certification required, or
- Will an ISO-aligned Quality Management System (QMS) be sufficient?



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5. Environmental Compliance (NEMA / EMPr)

With reference to the National Environmental Management Act:

Kindly elaborate on the expectations regarding environmental compliance:

- Is it sufficient for the tenderer to prepare an Environmental Management Programme (EMPr)?
- Or is the tenderer expected to demonstrate broader compliance responsibilities?

As per NEMA, responsibilities are typically distributed among:

- The Client (Environmental Authorisation holder)
- The Consultant (planning and oversight)
- The Contractor (implementation on site)

Please clarify the expected scope of responsibility for the tenderer in this regard.



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61	<p>Firstly, could you please confirm whether the tender document can be completed electronically, or if it needs to be printed and completed in ink.</p> <p>Secondly, I would like to check whether we may submit reference letters that were previously issued by clients, provided they are on the client’s official letterhead and include the relevant project information.</p> <p>Thirdly, please confirm whether a firm may apply for multiple disciplines where the director is registered with SACQSP, but the firm also employs professionals who are registered with ECSA.</p> <p>Lastly, could you please share the link or platform where the completed tender documents should be submitted.</p>	<ol style="list-style-type: none"> 1. Tenderers may populate the tender document electronically, however under condition that, where any changes to format, structure or content is noted, the submission will be disqualified. 2. Previous reference letters may only be submitted as additional support to the DBSA template to be utilised as the main evaluation document. 3. Refer to the answer under question #103. 4. Please refer to Addendum 01 as published.
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1. The RFR requires reference letters to be submitted using a DBSA template “attached as Annexure A”; however, Annexure A is not included in the RFR pack. Please confirm whether bidders may submit client reference letters in an alternative format (on client letterhead and duly signed).
2. The RFR requires professionally registered personnel and assesses organisational capacity, but does not explicitly state whether CVs must be submitted, nor the expected number or level of detail. Please confirm whether CVs of key personnel are required, and if so, the expected quantity and format, particularly where specialist disciplines are supported by sub consultants.
3. Relevant Experience requires completed multi disciplinary projects, while evaluation and rotation are by Specialisation Category. Please confirm whether the same multi disciplinary project experience may be used to support multiple Specialisation Categories, provided the bidder’s role in each discipline is clearly described.
4. The RFR requires a Technical Methodology & Solution describing the management of multi disciplinary infrastructure projects, while bidders may apply for multiple disciplines. Please confirm whether DBSA expects a single integrated Technical Methodology, or separate methodologies per Specialisation Category.
5. The RFR allows the use of sub consultants through firm undertakings but does not specify the level of documentation required at panel stage. Please clarify whether sub consultants must be named at registration stage, and whether CVs and letters of undertaking are required for each sub consultant.
6. Proof of software authorisation and digital tools is required, but no acceptable format is defined. Please confirm the acceptable form of proof for software licences and authorisations (e.g. renewal letters, licence summaries, screenshots).
7. The RFR lists both “Traffic Engineering” (No.16) and “Traffic Engineering Services” (No.22) with similar qualification and registration requirements. Please clarify the distinction between these two disciplines, and whether bidders may apply for both using the same professional resources.
8. The RFR requires the bidder to request for Tender Submission link using the link provided. Upon selecting the link, the user is taken to a DBSA sign in page without being able to access. Please clarify how to request the link

1. Refer to addendum as published to access the DBSA template referenced. Previous reference letters may only be submitted as additional support to the DBSA template to be utilised as the main evaluation document.
2. Refer to the answer under question #103. No CV's are requested.
3. Typo - Specialisation Category will not be utilised for selection post panel establishment, considering the panel structure and that no specialisation being assessed.
4. A single integrated Technical Methodology is requested - considering that the tender does not seek to assess the various disciplines, but evidence of management/ participation of/in multi disciplinary infrastructure projects.
5. No such evidence is required at panel tender stage and will only be applicable post panel establishment when project specific tenders are issued. For this panel establishment, bidders need only evidence management/ participation of/in multi disciplinary infrastructure projects, in relation to the evaluation criteria.
6. All listed examples inclusive of proof of purchase/ payment will be accepted. The intention is to be able to verify formal access.
7. The resource list is merely a provisional view of potential future requirements. The exact resource requirements will be made available per project specific tender post panel establishment.
8. Refer to addenda issued, with updated link for access.
9. This question is understood to seek clarity on demonstrating experience in multi-disciplinary infrastructure projects, and not provision of resources as per provisional disciplines list. Please be reminded that if a form of partnering is applied, that JV's and similar are not accepted. W.r.t. demonstrating bidders



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successfully.

9. If the tendering entity proposes to partner with subconsultants for specific disciplines (e.g. an Architect or Quantity Surveyor), do the references submitted need to demonstrate prior project experience specifically with those same subconsultant firms in order to evidence three of the four multi-disciplinary components (Construction Project Management, Quantity Surveying, Engineering, and Architecture)?

Alternatively, may the references comprise any projects from the tendering entity's experience where at least three of the four services were delivered, irrespective of whether those services were undertaken in-house or by different subconsultants to those proposed for this bid?

experience in multi-disciplinary infrastructure projects - bidders are required to demonstrate prior project experience specifically with any subconsultant firms in order to evidence three of the four multi-disciplinary components.



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63	<p>We note the requirement for panel members to be assessed and documented as 100% RSA-owned and RSA-directed, with no foreign ownership, specifically for National Key Point projects.</p> <p>Q1: Please confirm whether the 100% RSA ownership requirement is only applicable for National Key Point project allocations, or whether it applies as a mandatory requirement for admission onto the general panel?</p> <p>This directly affects whether we remain eligible for the broader panel.</p>	<p>This is only applicable during use of the panel once established, when national key point projects are applicable.</p>
64	<p>We note the requirement for panel members to be assessed and documented as 100% RSA-owned and RSA-directed, with no foreign ownership, specifically for National Key Point projects.</p> <p>Q2: If a bidder does not meet 100% RSA ownership, will this impact general panel admission, or will it only affect eligibility for National Key Point assignments?</p> <p>This directly affects whether we remain eligible for the broader panel.</p>	<p>Refer to the answer to question #63.</p> <p>Post panel establishment, bidders will be required to evidence such, which will be utilised in bidder selection only when national key point projects apply.</p>
65	<p>Q3: Please confirm what constitutes sufficient proof for 100% RSA ownership/directorship (e.g., CIPC disclosure certificate, ID copies, share register).</p>	<p>Mainly CIPC Disclosure Certificate and ID copies</p>
66	<p>Q8: Please confirm whether the bidder must have delivered all three required disciplines in-house, or whether DBSA will accept:</p> <p>Participation as the lead consultant on a multi-disciplinary project; and/or Delivery of at least two disciplines while overseeing other disciplines through subconsultants.</p>	<p>Considering the answer to question #103, this panel does not aim to appoint specific disciplines or categories, but rather a service provider who has experience in multi-discipline projects, either in its own capacity, or as a JV/ Consortium/ Partnership/ Lead Consultant in previous projects - as long as such can be evidenced this with the information required in the tender.</p> <p>Definition of a multi-disciplinary infrastructure project remains as defined in the tender.</p>
67	<p>Q9: If two disciplines are delivered in-house but oversight is provided over a third, does this meet the multi-disciplinary definition for scoring under Stage 2?</p>	<p>Yes, as long as such can be evidenced with the information required in the tender.</p>



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68	<p>Q10: Please confirm whether DBSA will evaluate project value based on: Construction value, Professional fee value, or Client-approved budget at award where different documents reflect different amounts.</p>	<p>As defined in the criteria, it stipulate it as the construction value.</p>
69	<p>We understand that DBSA requires reference letters strictly in the DBSA template. Q11: Will DBSA allow the use of digitally signed reference letters (e-signature / PDF scan), or must all letters bear original physical signatures? DBSA has not yet issued the final template, and we want to ensure quick turnaround with our clients.</p>	<p>The template was published with Addendum 01. Electronic signature is accepted - Stage 3 will initiate verification of such documentation.</p>
70	<p>We understand that DBSA requires reference letters strictly in the DBSA template. Q12: If a client is unwilling to use the DBSA template but confirms the same information on their own letterhead, will DBSA accept the reference, provided all required fields are included? DBSA has not yet issued the final template, and we want to ensure quick turnaround with our clients.</p>	<p>It is not clear why any client would be unwilling to utilise the template provided, considering hat the template is to be copied over into the clients own letterhead. The template is therefore merely a structure and format to ensure all aspects required as provided. The DBSA template will be used for evaluation, but may be supported with additional documents if clearly referenced.</p>
71	<p>The RFR requires submission of HSE policy, OHS Act-aligned Safety Plan, Environmental compliance (NEMA/EMPr), and ISO 9001 processes. Our organisation holds the required safety systems but does not maintain NEMA/EMPr documentation internally because this is typically project-specific. Q15: Please confirm whether EMPr/NEMA documents are mandatory at the panel submission stage, or whether these will only be required on a project-specific basis when environmental triggers apply.</p>	<p>Refer to Addendum #5 for amended allowance.</p>
72	<p>Q16: If the EMPr requirement is mandatory at submission stage, please confirm whether bidders may submit a generic Environmental Management Framework instead of a project-specific EMPr.</p>	<p>Refer to Addendum #5 for amended allowance.</p>



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73	Q17: For enterprise licences (e.g., Autodesk suite), please confirm whether a corporate licence summary or annual renewal invoice will be acceptable proof.	Yes - as long as it indicates the link between the bidder and the Group
74	Q18: Where software is accessed via global Mace group licences, can the tenderer submit a group-level authorization letter confirming the bidder's entitlement to use the software?	Yes - as long as it indicates the link between the bidder and the Group
75	The RFR requires the certificate to be signed by the Chairman, Company Secretary, and witnesses. Q20: Please confirm whether DBSA will accept a Board Resolution appointing a specific authorised signatory in place of requiring signatures from the Chairman and Company Secretary on DBSA's template.	Yes
76	Q21: If DBSA insists on the template being signed by the Chairman and Company Secretary, can the document be signed digitally (DocuSign/Adobe)?	Digital signature is accepted. However bidders may provide a delated signatory on behalf of the Chairman etc.
77	We understand the UIF certificate may be requested at Stage 3. Q22: Please confirm that the UIF Registration Certificate does not need to be submitted at Stage 1, and only needs to be provided within 48 hours upon request during Risk Analysis.	This tender does not seek a tenderer to submit proof of UIF. Refer to the detailed wording under Returnable 10.13. UIF will be a requirement for the entities at specific tender stage, for those approved to be on the panel. The relevant tender in future, allows for other evidence of UIF registration.
78	Q23: If a bidder uses a central HR/payroll structure (as is the case for Mace), may the bidder submit a group-level UIF certificate?	Yes - as long as it indicates the link between the bidder and the Group
79	Q24: Please confirm when DBSA will release the corrected Tender Submission Link, as this affects our internal timeline for packaging and file compression.	Refer to Addendum 01 as published.
80	Q25: If system issues arise on the day of submission, will DBSA provide an alternative submission mechanism (e.g., backup link, email submission, or alternative drive)?	No, bidders need to actively test the link and pro-actively upload documents well before the closing deadline. Bidders are responsible to ensure the submission is fully loaded before the deadline. Any uploading still in progress at deadline, will not be uploaded.
81	Q26: Please confirm the maximum file size permitted per upload.	There is no file size limit, however due to the time it takes to upload large files, bidders are requested to upload multiple, clearly named files as per tender structure instructions.
82	Q27: Please confirm whether the entire submission must be a single zipped folder, or whether multiple zipped folders aligned to sections are acceptable (e.g., Returnables.zip, Functionality.zip).	Preference is for several smaller zipped files aligned to sections



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83	<p>1) On the professionals/ CVs ,do we need to attach all 23 CVs or can we choose a group of CVs to attach?</p> <p>2) On the submission link ,where will the link be sent via email or on the tender profile?</p> <p>3) On the company experience ,do we have to choose a field and create a package like that for instance if we choose township development as our main service will we then attach professionals and app and ref based on that or how do you prefer us doing it?</p>	<p>1) Nowhere does the tender seek provision of CV's.</p> <p>2) Links will be issued vi email to the email the bidder would have listed in the Form via the link.</p> <p>3) Experience is clear as per published tender - it seeks multi-disciplinary infrastructure projects only.</p>
84	<p>Regarding the built environment team listed in the tender, are we required to include all the specified professionals along with their CVs? Additionally, could you please clarify how their contributions are weighted in terms of functionality scoring ?</p> <p>With reference to past project experience,</p> <p>What is the implication if our previous projects are valued below R20 million?</p> <p>Will projects older than 10 years still be considered for evaluation?</p> <p>Could you please advise where Annexure A (Past Client Performance) can be accessed?</p>	<p>1) Refer to the response under item #103. No CV's are required.</p> <p>2) Resources/ CV's for disciplines are not utilised for this scoring.</p> <p>3) Refer to the score breakdown provided in the tender, as per page 13 of 42.</p> <p>4) No, the requirement is clear on the "completed within the last 10 years" aspect.</p> <p>5) Refer to Addendum 1 as previously issued.</p>
85	<p>We'd like to find out if we're supposed to bid for all the disciplines or we can bid for the disciplines that we only quality for or meet the criterion on.</p> <p>When submitting as a JV that is a legal entity does that mean we have to submit one CSD for that JV entity or both JV companies can submit their own individual compliance documents, etc.?</p>	<p>The panel aims to appoint Multi-Disciplinary service providers and not based on any one discipline. There are therefore no disciplines to apply for.</p> <p>Also refer to the response under item #103.</p> <p>When a firm is an incorporated JV, the entity will only have one CSD.</p>



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86	<p>RELEVANT EXPERIENCE (40%)</p> <ul style="list-style-type: none"> • As Occupational Health and Safety Agent / Manager, are we bidding alone as sole companies or do we need to bid with the 3 of the following disciplines: Construction Project Management, Quantity Surveying, Engineering and Architecture? • Can OHS Agent / Manager submit alone? 	<p>Refer to the response under item #103.</p> <p>The panel aims to appoint Multi-Disciplinary service providers and not based on any one discipline. There are therefore no disciplines to apply for.</p> <p>An OHS firm may submit alone, as long as it can evidence the stipulated evaluation criteria, e.g. experience of multi-disciplinary infrastructure projects.</p>
87	<p>On page 6 & 7 , Traffic Engineering We noted that the Traffic Engineer discipline appears twice (No. 16 and No. 22) in the list of disciplines. Kindly confirm whether this is intentional or if one of the entries should refer to a different discipline</p>	<p>The duplication of the discipline is an error and has no impact on the tender process. The resource list is merely a provisional view of potential future requirements. The exact resource requirements will be made available per project specific tender post panel establishment.</p>
88	<p>We would like to request clarification regarding the key personnel requirements.</p> <p>Could you please confirm whether you require all 23 key personnel to be submitted, or whether we should select only those in which the company has the strongest expertise? Alternatively, should we choose a specific category or department that the company intends to focus on ?</p> <p>We would also appreciate confirmation on whether the CVs of the key personnel are required as part of the submission.</p>	<p>The panel aims to appoint Multi-Disciplinary service providers and not based on any one discipline. There are therefore no disciplines to apply for.</p> <p>Also refer to the response under item #103.</p> <p>Nowhere does the tender seek provision of CV's.</p>
89	<p>We would like to query the qualifying criteria for the heritage architect on page 6 of the bid document:</p> <p>Heritage Consultants NQF Level 7 or higher in Heritage Studies / Archaeology / Architecture Registered with SAHRA (South African Heritage Resources Agency)</p> <p>The heritage architect that we are working with has advised that there is no SAHRA database for heritage practitioners, therefore no registration wit SAHRA is possible. The only industry registration body is APHP, and even that is still voluntarily at this stage. In contradiction to SACAP, the mission of SAHRA is the identification, assessment, management and protection of heritage resources, rather than keeping a database of registered heritage professionals.</p>	<p>The resource list is merely a provisional view of potential future requirements. The exact resource requirements will be made available per project specific tender post panel establishment.</p> <p>The current detail has no impact on the tender process.</p>



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	Please can you advise what is the professional registration required for the heritage architect.	
90	Does this apply also to social facilitators to use the Annexure A templates or do we need only to submit letters with letterheads and contact details? For stage three evaluation.	The Annexure A documents ia applicable to all bidders. Bidders need to evidence their experience in multi-disciplinary infrastructure projects as per tender criteria breakdown.
91	I hereby formally request an extension for RFR/BE/PSP/2026. The primary reason for this request is to ensure full compliance with DBSA's required formatting and submission structure. As the current submission deadline falls immediately after the Easter weekend, we anticipate reasonable delays in obtaining client verification and sign-off of project reference sheets as key client representatives may be unavailable during this period, which is beyond our control	Extensions were granted.
92	<p>1. Submission packaging and document structure</p> <p>Clause 3 of the RFR states that submissions must be uploaded in the exact order stipulated and further indicates that bidders should avoid excessively large files and instead break submissions into their stipulated components. The submission table separately lists 10.3 Technical Methodology & Solution, 10.4 Compliance, Health & Safety, and Risk Management, and 10.5 Tools, Systems & Organisational Capacity as distinct functionality components.</p> <p>Please confirm whether these functionality components may be submitted as one consolidated document with clearly separated sections, or whether DBSA requires each of these to be uploaded as separate individual documents.</p> <p>In addition, please confirm whether any separate submission or narrative is required for Stage 3: Risk Analysis and Other Objective Criteria, beyond the listed returnables and supporting documents</p>	<p>These functionality components may be submitted as one consolidated document with clearly separated sections.</p> <p>No additional documents are required for submission other than the clear and accurate population of the tender returnables.</p> <p>Accuracy is especially important for returnables 10.3 and 10.4. These returnables are not to prejudice bidders, but are required to document potential conflicts and the materiality thereof. Such matters will then be addressed on materiality and impact, in order to assess impact to a bidders submission.</p>



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93	<p>2. Technical Methodology & Solution – applicability to specialist disciplines The RFR requires the tenderer’s Technical Methodology & Solution to describe how each of the 13 listed activities will be executed and managed, including matters such as payment certification, variation order processing, OHS monitoring, notices of default, penalties, system updates, completion certification, and final account close-out.</p> <p>Please confirm whether bidders responding for specialist disciplines, (i.e. Construction Management, Engineering, Quantity Surveying and Architecture), are required to address all 13 activities, even where certain activities may not ordinarily fall within that discipline’s conventional scope of services. If not, please advise whether DBSA expects the methodology to be tailored only to the activities relevant to the discipline being tendered for, while still demonstrating understanding of multidisciplinary coordination, and therefore being a single encompassing methodology?</p>	<p>Bidders are required to articulate the methodology containing all 13 activities, irrespective of whether certain activities not ordinarily falling within that discipline’s conventional scope of services.</p>
94	<p>3. Selection of disciplines and extent of response The RFR lists multiple built environment disciplines and indicates that panel utilisation may require resource types inclusive of, but not limited to, those listed. The briefing session further indicated that DBSA requirements may evolve over time; as such, it has been assumed that specialist disciplines will be sorted at the time of RFP, and particular CVs are not required as part of this submission.</p>	<p>Correct, no CV's are required as part of this process.</p> <p>Refer to the response under item #103.</p>
95	<p>4. Duplicate Traffic Engineering categories The discipline list appears to include both “Traffic Engineering” and “Traffic engineering services” as separate categories.</p> <p>Please confirm whether these are intended to be:</p> <ul style="list-style-type: none"> • two distinct specialisation categories, or • a duplication/administrative error referring to the same discipline. <p>If they are distinct, kindly clarify the differentiation in scope and the expected submission requirements for each.</p>	<p>The duplication of the discipline is an error and has no impact on the tender process. The resource list is merely a provisional view of potential future requirements. The exact resource requirements will be made available per project specific tender post panel establishment.</p>



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96	<p>7. Professional indemnity insurance The Responsiveness Evaluation requires proof of valid Professional Indemnity insurance or confirmation of cover of not less than R5 million from an FSCA-registered financial institution, Please confirm whether:</p> <ul style="list-style-type: none"> • the minimum R5 million cover applies per legal entity, irrespective of the number of disciplines applied for; and • A broker or insurer letter confirming active cover will be accepted in place of the full policy schedule at the submission stage 	<p>PI per legal entity will be accepted for this panel tender process.</p> <p>An insurer letter confirming active cover will be accepted in place of the full policy schedule at the submission stage, as long as it clearly documents the "not less than R5 million" aspect.</p>
97	<p>8. Request for Extension of Submission Date Annexure A forms a critical part of the overall functionality of the tender document; this was only provided on the 13th March, thus reducing the tendering period. Further, the submission date is scheduled for the 7th April, following the Easter Long weekend and South African school holidays. As such, obtaining the relevant reference letters may prove to be difficult, and we therefore request that DBSA consider a possible extension of the submission date.</p>	<p>Refer to Addendum 03 as published with extended dates.</p>
98	<p>1. Pages 5 to 7 4.4 Built Environment Professions Please confirm if CVs of the mentioned disciplines are required, and where in the structure folder should they be uploaded 2. Page 12 Table B – responsive criteria Please advise where on the folder structure should point 4 and 5 be uploaded 3. Page 14 a. Provision of Formal Reference Letters on Letterhead of Client, fully signed by the authorised individual – The DBSA generated reference letter provided (attached as Annexure A) MUST be utilised as the format. Could you please advise: as the tender requires references from within the last ten (10) years, where the original client contact(s) have left the organisation and no alternative representative is available and willing to complete Annexure A, would a reference letter issued on the client’s letterhead dated and signed be accepted as adequate supporting evidence?</p>	<p>1. No CV's are required. Refer to the response as per item #103.</p> <p>2. A separate folder as Supporting Documents can be created, with a Content List, indicating content.</p> <p>3. Refer to Addendum #5 for amended allowance.</p>
99	<p>Please advise if we must provide CV's & Certificates for all the disciplines for this tender? Please advise.</p>	<p>Refer to the response under item #103.</p>



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100	<p>I hope this message finds you well.</p> <p>Kindly advise how many disciplines a single company is permitted to bid for under your current procurement guidelines?</p>	<p>Refer to the response under item #103.</p>
101	<p>Could you please provide us with clarity on the followings:</p> <p>1. In terms of the submission, could we submit the bid just as an Architectural firm or it must be multidisciplinary</p> <p>2. With respect to ISO 9001 QUALITY MANAGEMENT PROCESSES, could a quality manual be submitted in the case where one does not have an ISO 9001 certification</p>	<p>1. Refer to the response under item #103.</p> <p>2. Refer to Addendum #5 for amended allowance.</p>



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1. Will opportunities be issued for tender, or will work be allocated on a rotational basis?

2. Stage 2 – Functionality:
(i) Relevant Experience – It is noted that submission of two multidisciplinary infrastructure projects exceeding R125 million is required to achieve full points.
(ii) Past Client Performance – This section indicates that five reference letters are required to obtain full points, based on the projects listed under (i).
Could you kindly clarify how this requirement is to be met if only two qualifying projects are submitted?

3. Health and Safety Compliance:
Kindly confirm whether, as Architects, we are required to submit a SHE policy, OHS Safety Plan, and Environmental Compliance documentation, as these are typically associated with contractors.

4. We are Archicad users—will this be acceptable, or are submissions limited to AutoCAD/Revit/Civil 3D platforms?

5. How can I access the recording of the briefing meeting? Is prior registration required in order to do so?

6. As this is our first DBSA submission, could you please clarify the process for obtaining the tender submission link? Is registration on your platform required, or will the link be issued upon request?

1. Refer to tender pg. 8 "Utilisation and Rotation Principles" - a mini. Number of panel members will be selected for invitation to tender per specific project tender.

2. The criteria aims to allow bidders two possibilities to score full marks, considering quantity of work at lower values, or lesser work at higher values. . "Tenderer has successfully completed 5 or more Multi-Disciplinary Infrastructure projects each of value equal or greater than R50m (construction value) or 2 Multi-Disciplinary Infrastructure projects each of value equal or greater than R125m

3. The criteria detail are applicable to all bidders. The criteria is clear on the requirements and exclusion of some documents will have an impact on the scoring.

4. Bidders are not limited to the platforms referenced in the tender. The software Platforms are not limited to those listed, as long as evidence of other software, serves the same purpose as those listed in the tender. A bidder will not be penalised for not having certain software, however the scoring applied, considers access to more than one platform, which will score more positively. Furthermore to this, the criteria articulates exactly what bidders are to do: "The Tenderer needs to submit a narrative document detailing all the above. This document must describe how each of the requirements bulleted above will be executed and managed. The projects submitted for Relevant Experience may be used and state which software was used for successful delivery of those projects. All software used by the company and referenced in this submission, must be accompanied by proof of Software Authorisation by the software provider, in the form of Proof of Renewal Letters or Authorisation Letters".

5. The recording was published via the Addenda.

6. Refer to the table on tender pg. 2 of 42. The imbedded link was faulty and subsequently replaced via a corrected link, via the published Addenda. Once



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the link is accessed and data populated, the bidder will receive a submission link for use, to upload its submission pack.



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103	<p>Please refer to our enquiry as follows:</p> <p>1. PSP organisational capacity and relevant professional registrations:</p> <p>a. Do we provide all listed personnel for all the disciplines or only those that we are bidding for?</p>	<p>The panel aims to appoint Multi-Disciplinary service providers and not based on any one discipline. There are therefore no disciplines to apply for.</p> <p>The tender does not require a tenderer to apply or submit based on the disciplines listed on tender pages 5-7.</p> <p>As per tender clause 4.4, it stipulates that "for tenderers who are added to the panel, to be successful in its service delivery, the following may be applicable". the intention here is merely to highlight to prospective tenderers, the kind of discipline requirements that may be required via subsequent tenders post panel establishment.</p> <p>Tenderers who are successful in being added to the panel, will be required to provide services in various disciplines. It will be up to the tenderer to at that time, ensure such services are available whether through inhouse or outsourcing.</p>
104	<p>We would like to enquire regarding the PSP Built Environment advert. Kindly clarify whether the submission is intended for individual professional service providers (e.g., Quantity Surveying firms only), or if the tenderer is required to submit as a multi-disciplinary team covering all listed professional services.</p> <p>Additionally, we note that under the references and completed projects section, it is indicated that the tenderer should submit multi-disciplinary projects. Could you please confirm whether this implies that only multi-disciplinary entities or joint ventures will be considered?</p>	<p>The panel aims to appoint Multi-Disciplinary service providers and not based on any one discipline. There are therefore no disciplines to apply for.</p> <p>Also refer to the response under item #103.</p> <p>The bid does not imply that only multi-disciplinary entities or joint ventures will be considered. It merely requires bidders to evidence the requisite experience of multi-disciplinary infrastructure projects.</p>
105	<p>Please advise if we need to fulfil all the disciplines when submitting the bid, or only what we have inhouse at our organisation and or sub consult with neighbouring companies</p>	<p>Refer to the response under item #103.</p>



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106	<p>1. We queried in the clarification meeting if roads projects fall within the multidisciplinary field as they have the disciplines of Quantity Surveying, Engineering and Construction Project Management. It was mentioned that these projects are multidisciplinary and fall within the category. Kindly confirm.</p> <p>2. We would like to query, regarding the RELEVANT EXPERIENCE (40%) of functionality and Addendum 1, if the completion certificates issued to the contractor does not show everything that is needed and we need to show either the appointment letter or the reference letter in the format, do we still show the completion certificate as issued to the contractor for this category or just the appointment or reference letter for this category? Basically, do we need to show the completion certificate if we can obtain the appointment letter or reference letter in the format required</p>	<p>1) Correct, as long as the multi-disciplinary aspect is clearly covered.</p> <p>2) It is preferred that bidders submit all applicable documents in support of evidencing the criteria context. A clear and concise packaging of such information per criteria set, will support accurate evaluation.</p>
107	<p>1. Page 12. Clause 8 Evaluation And Selection</p> <p>2. Page 13. Stage 2 Functionality Please refer to the Functionality table for category criteria (i) to criteria (v) with maximum % points from 40 to 10 adding up to a total score of 100% .</p> <p>3. Page 13 . Category (i) Relevant Experience (40%) The scores provided for this category appears below on page 13 and varies from 0 to 5 points. The question is how is this scores apply to calculate the final functionality scores ie what score must the tenderer achieved to score the max 40 % for functionality?</p> <p>4. Page 14 . (ii) Past Client Performance (25%) Please refer to the table on this page On this page it appears that this category is also influenced by two other performance indicators ie Quality of Work (13%) and project completion in terms of Time and Budget (12%) and not (10%) and (10%) as indicated here.</p>	<p>1. No response applicable</p> <p>2. No response applicable</p> <p>3. The 40% is a weighting, which is quantified by the score (between 1-5). This will then equal to a score out of 40%. E.g. $(40\% / 5) \times 5 = 40\%$ or $(40\% / 5) \times 2 = 16\%$</p> <p>4. Matter was corrected as per Addendum 01.</p>



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SERVICE PROVIDERS FOR A PERIOD OF FIVE YEARS

108	<p>Page 42 of the tenders requires bidders to include a UIF registration certificate of which it is impossible to obtain using their online services as their systems shows a "System Error" message when you click on the link. Furthermore, we contacted UIF to provide us with information and the document which also proved to be futile.</p> <p>Given that this is a requirement by DBSA, can you please provide us with a visual aid of this document to assist us getting the document. Alternatively, can we prove a proof of payment which shows that the organisation has been making continuous payments to UIF?</p>	<p>This tender does not seek a tenderer to submit proof of UIF. Refer to the detailed wording under Returnable 10.13. UIF will be a requirement for the entities at specific tender stage, for those approved to be on the panel.</p> <p>The relevant tender in future, allows for other evidence of UIF registration.</p>
109	<p>It is our strong view that the subject bid evaluation criteria favours only Well Established Companies and denies Small Entities such as our Practice an opportunity to participate on the subject bid.</p> <p>It concerns us that 40% is allocated for EXPERIENCE relating to only the project value and number of projects previously undertaken and nothing allocated for Key Resources, Qualifications and Experience.</p> <p>Furthermore, 20% is allocated for Systems such as Compliance and Organizational Capacity, etc, yet it is highly unlikely that the majority of the Small Entities have such systems in place.</p> <p>Lastly, small companies are deprived an opportunity to team up with other companies through Joint ventures, since; "Joint Ventures/ Consortiums are not eligible to submit tenders, unless incorporated into a legal entity"</p>	<p>The point raised is noted and understood.</p> <p>Irrespective of the point raised, the criteria as published remains.</p> <p>Please also be reminded that the majority of firms who meet the panel requirements, will not be able to provide all resource requirements. These firms will be required to source such expertise and all such may be sourced from any firm. e.g. smaller entities and the likes.</p>
110	<p>With regards to the reference letter, we are finding it a bit of a challenge to be completed. Some of the people assigned to projects have left the company.</p> <p>We do have reference letters signed on client letters heads, can we insert these in the bid document please</p>	<p>Refer to Addendum #5 for amended allowance.</p>



D Makhura (Board Chairman),
P Nqeto (Board Deputy Chairman)

B Mosako* (Chief Executive), K Brown, B Hore, D Lerutla, MP Matji,
Z Mbele*, L Milne, D Moephuli, J Muthige, C Naidoo, J Netshitenzhe,
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