

RFP150/2026_QUESTION AND ANSWERS_ APPOINTMENT OF A CREDIBLE SERVICE PROVIDER FOR CANTEEN/CATERING SERVICES AT DBSA CANTEEN OVER 5 YEARS PERIOD.

QUESTIONS AND ANSWERS

No	Clarification Questions	DBSA Response
1	The RFP treats the Compensation for Occupational Injuries and Diseases Act (COIDA) Letter of Good Standing inconsistently across three parts of the document, such that a bidder cannot determine with certainty what the consequence of its absence at submission would be. In Part B, clause 26.1.1, Table A (Pre-Qualifying Criteria, pages 17–18) lists five pre-qualifiers: two-folder submission, attendance at the compulsory briefing, the Health Certificate (Certificate of Acceptability), certified personnel qualifications, and a Gauteng operational office. The COIDA letter is not among them. It appears instead in Table C (Responsiveness Criteria, page 18) as item 5, with a 48-hour clarification time. Read with note B to that table, a bidder who does not submit the COIDA letter would be requested to provide it and would have 48 hours to do so. In Part E, clause 14.1 (Required Mandatory Documents – First Phase, pages 38–39), the same COIDA letter is listed as mandatory item 2, with the note that "failure to provide this document will result in automatic disqualification". Page 40 repeats that "non-submission of mandatory documents will result in automatic disqualification", with no clarification period.	Please note that this matter has been clarified through the issued Addendum, which forms part of the RFP and should be read together with the original tender documents. Bidders are required to comply with the requirements as clarified in the Addendum. In the event of any inconsistency between the original RFP and the Addendum, the provisions of the Addendum shall prevail.
2	Annexure E(2): Summary of Costing refers - Please advise the quantities that we are to base the monthly fee on for each meal as well as the frequency and quantity of persons for catering services	Please note that Annexure E(2): Summary of Costing is intended as a summary sheet that consolidates the total pricing reflected in Annexures A to D. Bidders are therefore not required to base their pricing on prescribed quantities, frequencies, or estimated volumes under Annexure E(2). Bidders should complete Annexures A to D in accordance with the requirements of the RFP and then populate Annexure E(2) with the corresponding summarized totals derived from those annexures.



D Makhura (Board Chairman),
P Nqeto (Board Deputy Chairman)

B Mosako* (Chief Executive), K Brown, B Hore, D Lerutla, MP Matji,
Z Mbele*, L Milne, D Moephuli, J Muthige, C Naidoo, J Netshitenzhe,
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3	Are we permitted to complete the documents digitally or are they required to be handwritten	Bidders may complete the bid documents either electronically or by hand. Where documents are completed by hand, bidders must ensure that all information is legible and that no alterations are made to the original wording, structure, or content of the issued tender documents. Any required signatures must be provided by a duly authorised representative of the bidder. Bidders are further encouraged to ensure that all completed documents are clear and suitable for electronic submission.
4	We would like to view the premises for our solution-building. Is there a chance the online briefing can be converted into an on-site briefing please	Please be advised that there will be no on-site briefing or site visit for this RFP. The briefing session, where applicable, will remain in the format communicated in the tender documentation and related correspondence. Bidders are encouraged to base their submissions on the information provided in the RFP and its annexures. Should you require any further clarification regarding the scope of work or requirements, kindly submit your queries through the formal clarification process before the stipulated closing date for enquiries
5	The Health Certificate (Certificate of Acceptability)	Please note that bidders are required to submit a valid Certificate of Acceptability (Health Certificate) issued by the relevant local authority having jurisdiction over the premises from which the food services are rendered. The certificate does not need to be issued specifically by a Gauteng municipality. Any valid Certificate of Acceptability issued by the competent local authority responsible for the bidder's operating premises will be accepted.
6	Will you please confirm whether there is an Excel document under Annexure A from DBSA that needs to be completed and submitted as part of the tender response?	Please note that the pricing annexures formed part of the advertised RFP documentation and were issued as separate attachments, namely Annexures A, B, C, D, and E. Bidders were expected to utilise the applicable annexure(s) when preparing their pricing submissions.



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7	Can the tender be extended by further 7 days?	Unfortunately, no extension to the bid closing date will be granted, and the closing date remains unchanged.
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NOTED BY:

10-09-2026

Signed by:


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Mpumelelo Nhlangulela
HEAD: SCM LENDING



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