

RFP135/2026: RECORD OF CLARIFICATIONS (01)

NO #	QUESTION	RESPONSE
1.	1. How many Metro's and Secondary Cities form part of this bid? In some instances you refer to Metro's and Secondary Cities, then only to Metro's and then to participating Metro's. A clear answer would give guidance to the financial proposal in terms of the number of hours to be spent on the specific tasks in the TOR. 2. Annexure T (UIF Registration) and Annexure U (Bank Rating) have been struck through in the bid document. Does this mean that they are no longer applicable?	1. Four metros and two secondary cities 2. Not Applicable
2.	1. The tender document indicates that the Technical Expert is required to have relevant experience and qualifications within the Built Environment, and specifically refers to an Engineer, Town Planner or Urban Development professional. 2. We would like to confirm whether these are the only qualifications that will be recognised for the purposes of this submission, or whether other relevant Built Environment qualifications, such as Construction Management and Quantity Surveying, will also be considered. 3. May you kindly also clarify if company experience is going to form part of the evaluation and if there is a need to attach references in our submission.	1. The work primarily requires Planners and Engineers with Skills , Competencies in Built Environment (Housing and Human Settlements and Informal Settlements in particular). 2. Yes, these qualifications can be considered as they are related to Engineering Qualifications. Development Planning Professionals may also be considered with similar skills, competencies and experience. 3. Individuals within the company will constitute the experience to be evaluated. Of course the Company must also reflect some form of similar experience.

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3.	1. Annexure A – Price Proposal The RFP states that: "The Pricing Proposal shall be submitted and included as Annexure A. All phases shall be priced as guided by the schedule, taking note that the costing shall be deliverable based. See Annexure A to this RFP Document." However, the issued tender documents do not appear to include a pricing schedule, pricing template, BOQ, or pricing format under Annexure A. Kindly confirm: • Whether Annexure A has been omitted from the issued tender documents; • Whether a separate pricing schedule will be issued; or • The required format for submission of the financial proposal. 2. Pricing Basis Please confirm whether bidders are expected to submit: • Deliverable-based lump-sum pricing; • Resource-based rates; • Time-and-cost pricing; or • A combination of the above.	1. Annexure A – Price Proposal • Pricing annexure can be downloaded from DBSA website or e-Tender portal. Same is attached to this addendum 2. Pricing Basis • The cost is not deliverable based; the tender gave a level of effort required to implement the project. • The bidder is expected to estimate the number of hours they will take to deliver the activity and give the rate per hour.... 3. Reimbursable Expenses • Bidder to indicate the disbursements as per % guidance provided in the pricing schedule. • There is a line item that talks to the disbursements, please include the cost to the overall price offer. Sub-Total Fees Disbursements @ 6% of Total Fees (Professional Fees + Project Team Fees) VAT @15% GRAND TOTAL R Maximum Cost for the 30 months Project Duration (Project Team Fees+ Disbursements plus VAT)

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	3. Reimbursable Expenses Clause 9.1 makes reference to reimbursable expenses in accordance with National Treasury rates and guidelines. Please confirm whether travel and subsistence costs should: • Be included within the deliverable pricing; or • Be priced separately as reimbursable expenses. 4. Geographic Scope Phase 1 identifies support to the following municipalities: • City of Ekurhuleni (CoE); • City of Johannesburg (CoJ); • Nelson Mandela Bay Metropolitan Municipality (NMBM); and • Buffalo City Metropolitan Municipality (BCM). Please confirm whether these are the only municipalities included within the assignment, or whether additional metros and/or secondary cities may be added during the contract period. Thank you for your assistance. We look forward to your response	4. Geographic Scope • There are four cities anticipated. They may be changes , however the total would be six – four metros and two secondary cities.
4.	General Questions: 1. Please share the briefing session recording and slides 2. Please share with us any additional guidance on the online submission process	We do not share the briefing recording with bidders, hence its compulsory attendance.

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5.	CVs and qualifications 1. Please share the CV template referred to on page 22 of 91 of the Tender document. 2. We assume that the CV template is as per the attached document found on the DBSA website. Please confirm? 3. Please share the company track record template referred to on page 22 on of the tender document 4. Some of the work undertaken by specialists on our team was undertaken as part of a larger programme of interventions supported by the donor funder to whom the specialists were contracted. Therefore, the exact total value for certain projects or programmes are not available. Kindly advise on how the requirements for specifying a value should be addressed? 5. Will only the reference letter for supporting specialist relating to capacity-building experience be scored as part of the technical evaluation?	1. Please find attached templates as annexures to this addendum, Same is loaded on the DBSA website. 2. See above 3. See above 4. They must then provide proof that they were involved in a donor funded project and what the cost of the support they provided and also specific the specific role played. 5. yes
6.	<u>Envisaged project duration and timeframes:</u> 1. The ToR states that the project will have a 24-month duration. The pricing schedule states a 30-month duration. Please confirm the planned duration of the project?	The correct project duration and timeframes is 30 months.

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7.	<u>Scope</u> 1. Section 2.3 ToR and Project Brief states that this support is intended to support metros and ICMs. Section 5 states that the metros earmarked for support are COE, COJ, NMBM and BCM. We therefore assume that the scope of work is limited to these 4 municipalities only. Please confirm? 2. We assume our methodology should be based on support in these metros. Please confirm?	• There are four cities anticipated. They may be changes , however the total would be six – four metros and two secondary cities.
8.	Kindly confirm: • Whether Annexure A has been omitted from the issued tender documents; • Whether a separate pricing schedule will be issued; or The required format for submission of the financial proposal	The Annexure A is loaded on DBSA website under tenders, and also eTender Portal.
9.	Closing time: The cover page of the RFP reflects a closing time of 16h00 (Telkom Time) for OneDrive link submissions on 06 October 2026, whereas Part A: Invitation to Bid reflects a closing time of 23h55 on the same date. Please could you confirm which of these is the correct closing time.	The extended closing date and time is 09 October 2026 at 23h55.